

DPG Nutrition – Terms of Reference revision

June 2019 – DPG Retreat

Background

- Established in 2010
- Focused to strengthen linkages with different sectors and groups
- Need for extensive coordination
 - ✓ among DPs
 - ✓ Between DPs
 - ✓ Government inline with the SWAp
- Ensure coordinated efforts to inform progress on MDG

- DPG-N recognizes its establishment and operation within the context of DPG main; to increase effectiveness in support of Government efforts. Its mandate will be;
 - ✓ To update the DPG on the progress of the NMNAP and other issues regarding Nutrition..
 - ✓ To facilitate the harmonization of donor activities in support of the NMNAP The DPG-NUTRITION will promote consensus on issues relating to Nutrition in both process and content terms and coordinate collective responses by the DPG to the Government in issues regarding Nutrition.
 - ✓ To represent the collective views and position of the DPG in Government fora

AIM: to enhance commitment to support the Government of Tanzania in improving nutrition.

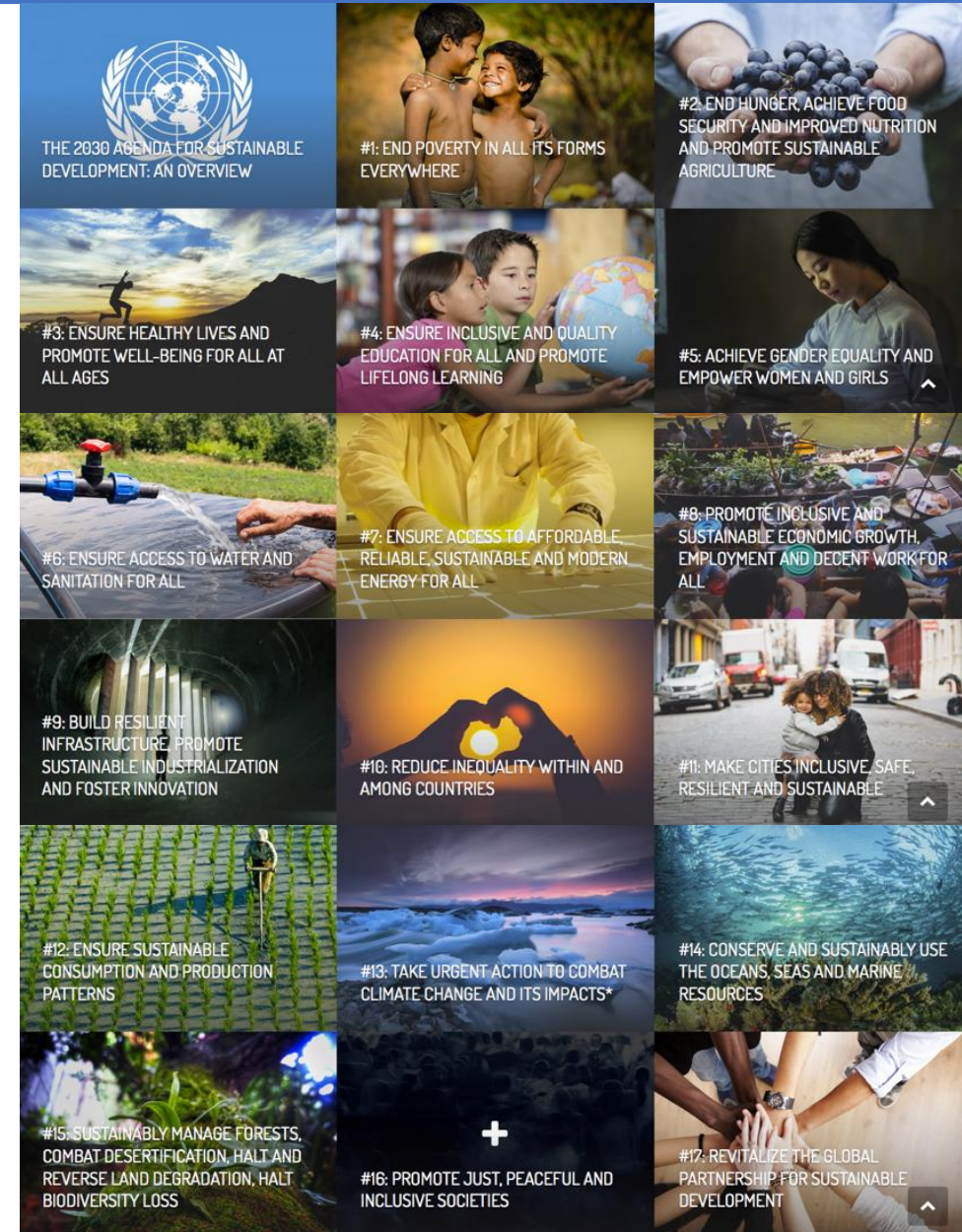
Snapshot of the objectives

1. Provide technical advice and support – DPG main, MDAs and national policies strategies/plans
2. Maintain high level focus – HLNSC, MNSC, MTR/JMR processes
3. Promote greater alignment – Development assistance & Government processes
4. Advocacy for consistency and predictable resources for nutrition
5. Strengthening nutrition monitoring
6. Facilitation
 - Information sharing
 - Sub-groups formation for specific tasks as needed

Why the revision?

To reflect new developments in nutrition

- ✓ With revision of the MDGs, nutrition is identified a vital precondition for achieving a wider range of SGDs, [(SGD 1 (poverty), 2 (hunger) 3 (health), 4(education), 5(gender equality), 8 (economic growth) and 16 (peace and justice)].
- ✓ Nutrition inclusive revised National Development Plan
- ✓ Development of the NMNP with inclusion of DPGN as among important coordination framework
- ✓ Coordinated efforts to inform country SUN efforts



Membership

- ✓ Open to all DP with stake in nutrition
- ✓ Two members from each institution
- ✓ Members represent their respective agencies
- ✓ Other stakeholders may be invited to the meeting depending on matters discussed

Election process

- ✓ Chairs and co-chairs elected annually
- ✓ Election emanate from the 3 DPG-N Networks including UN, Donor and CSO: SBN should be considered part of CSO at election
- ✓ Election to be announce 1 month prior end of leadership term
- ✓ The elected member form the UN and Donor network will chair DPG-N in rotation
- ✓ UN, Donor and CSO elected member will be co-chairs depending on the shift for the chair-ship
- ✓ Chair& co-chairs may be reelected (quorum 66%)

Leadership roles - Chair & Co- chairs

	Specific to the chair		Specific to co-chairs
1.	Lead structured (preferably quarterly) reporting to the Government coordinating and implementing ministries (PMO and PORALG)	1	Lead structured (preferably quarterly) reporting and discussions with MDAs
2	Presenting/sharing the progress and emerging nutrition related issues in DPG main	2	Coordinate with agencies participating in DPG sector meetings to ensure adequate representing/sharing of the progress and emerging issues in nutrition in strategic DPG sector groups.
3	Represent DPGN in formal high-level face to face strategic meetings	3	Consult with MDAs and DPs on routine matters in reflection of priority areas and follow ups
4	It is the responsibility of the out-going chair and co-chairs to ensure proper handover to the in-coming leaders	4	Follow up on actions proposed in DPGN meetings and provide feedback to the group as needed.
5	Is the spokesperson for the Development Partners Group (DPG) to the Government regarding the nutrition sector	5	Support the chair on matters identified on need basis

Joint responsibilities

- ✓ Review and advice on the meeting agenda and facilitating meetings.
- ✓ Nominate and/or assign tasks to other members of the DPG-NUTRITION if required.
- ✓ Invite technical teams and staff to address on matters raised during DPGN discussions as seen necessary.
- ✓ Where substantive issues are at stake, several members of the DPG-NUTRITION may be delegated representatives to meet with line Ministries or other appropriate organizations

Secretariat roles

- Maintain databases
 - ✓ Members registration
 - ✓ Project information
- Prepare resources for monthly meetings
 - ✓ Agenda as approved by chair/co-chairs
 - ✓ Minutes as agreed by chair/co-chairs
 - ✓ Liaise with members to ensure/ advice on required presentations
- Coordinating partners inputs;
- Information sharing;
 - ✓ relevant global, regional and country publications and reports bi-monthly.
 - ✓ ensure that DPG-nutrition information is adequately uploaded onto the DPG health website
 - ✓ Coordinate with co-chair of NMNAP TWG to ensure key information, from the TWGs is shared.
- Through liaison with Government, update and compile monthly and annual calendar.
- Coordinate with Government and other stakeholders for ad-hoc meetings and requests as needed and approved by chair/co-chair
- Coordinate joint DPGN missions, reviews and analytical work.

Summary/Discussion

- Chair & Co-chairs represent their respective agencies; in case of their absence they should identify and communicate the responsible staff during their absence?
- Feasibility of the structured communications with the government and sectors defined quarterly; any suggested opportunities for integration?

- How should the secretariat be structured
 - ✓ Who should be the convener?
 - ✓ Funding arrangement?